

CLIFTONVILLE YBC CONSTITUTION

1. TITLE

The club shall be called Cliftonville YBC hereafter to be referred to as "the Club" and shall be registered with the British Tenpin Bowling Association (known as B.T.B.A.) and shall be affiliated to the National Association of Youth Bowling Clubs (known as N.A.Y.B.C.) and the Kent Tenpin Bowling Association (known as KTBA).

2. OBJECTS

To foster and promote the sport of Junior Tenpin Bowling at all levels, providing opportunities for recreation and competition.

3. MEMBERSHIP

a. The following are eligible for membership.

Bowlers under the age of 19 years at the end of the bowling year, namely 31st August.

All juniors must be members of the B.T.B.A., and have paid their annual subscriptions and have membership cards.

4. EXPULSION OF MEMBERS

Should any member act in an inappropriate manner or decline to abide by the rules, the B.T.B.A. has a prescribed Disciplinary Procedure that **MUST** be followed.

5. OFFICERS

The Club must have four officers, all of whom must be current members of B.T.B.A and hold a valid BTBA licence for the post. They are President, Vice President, Secretary and Treasurer. The posts of Secretary and Treasurer can be the same person. The posts of President and Treasurer **CANNOT** be the same person.

6. ELECTION OF OFFICERS.

a. The members of the Club shall elect the Officers at the Annual General Meeting (known as AGM) of the Club.

b. The officers are elected for a period of one year, but may be re-elected to the same office the following year.

c. Should vacancies occur, the members of the Club shall elect a new officer at the earliest opportunity.

7. GENERAL COMMITTEE

a. The committee shall be the four officers, plus any further persons who the officers feel will benefit the Club by being on the committee, such as Tournament Secretary, Social Secretary etc.

b. The duties of the Committee shall be:

To control the affairs of the Club on behalf of the Members.

To keep accurate accounts of the finances of the Club through the Treasurer. These should be available for reasonable inspection by Members and should be audited annually.

The Club shall maintain a bank current account as determined by the Committee and ratified by the club members at the AGM

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The Treasurer, President, Vice-President and Secretary shall be authorised signatures (Two signatures required: Treasurer plus one other).

8. GENERAL MEETINGS

- a. The AGM of the Club shall be held not later than the end of September each Year.
- b. 21 days' notice should be given to each member for attendance at the AGM. Members must advise the Secretary in writing of any business to be moved at the AGM at least 14 days before the meeting. The Secretary shall produce an agenda for the meeting.
- c. Confirm the minutes of the previous AGM.
- d. Receive the annual accounts audited for the year from the Treasurer.
- e. Receive the annual report from the Secretary.
- f. Elect the Officers of the Club.
- g. Transact such other business received in writing by the Secretary from members.
- h. Special General Meetings may be convened by the General Committee or on receipt by the Secretary of a request in writing.
- i. Nomination of Candidates for election of Officers shall be made in writing to the Secretary at least 14 days in advance of the AGM date. Nominations must be made in writing and be seconded by another member of the Club.
- j. Decisions can be taken by a vote by the members present. In the event of equal votes, the Chairperson shall be entitled to an additional casting vote.
- k. All members shall be entitled to one vote at General Meetings.

9. ALTERATIONS TO THE CONSTITUTION

Any proposed alterations to the Club constitution may only be considered at an Annual or Special General Meeting, convened with the required written notice to the proposal. Any alteration or amendment must be proposed by a Full Member of the Club and seconded by another full member. Such alterations shall be passed if supported by not less than two thirds of those Full members present at the meeting.

10. DISSOLUTION

- a. If at any General Meeting of the Club a resolution be passed calling for the dissolution of the Club, the Secretary shall immediately convene a Special General Meeting of the Club to be held not less than one month thereafter to discuss and vote on the resolution.
- b. If at the Special General Meeting the resolution is carried by at least two thirds of the full members present at the meeting, the General Committee shall thereupon or at such date as shall have been specified in the resolution, proceed to release the assets of the Club and discharge all debts and liabilities of the Club.
- c. After discharging all assets and liabilities of the Club, the remaining assets shall not be paid or distributed amongst the full members of the Club, but shall be given or transferred to some other voluntary organisation in Tenpin Bowling as determined by the Committee.